



Board for Judicial Administration (BJA) Meeting
Friday, February 15, 2019 (9 a.m. – 10:30 a.m.)
Conference Call

MEETING MINUTES

BJA Members Present:

Judge Judy Rae Jasprica, Member Chair
Judge Doug Federspiel
Judge Blaine Gibson
Judge Gregory Gonzales
Judge Dan Johnson
Judge Robert Lawrence-Berrey
Paula Littlewood
Judge Mary Logan
Judge David Mann
Judge Samuel Meyer
Judge Kevin Ringus
Judge Rebecca Robertson
Dawn Marie Rubio
Justice Charles Wiggins

Guests Present:

Pam Hartman-Beyer
Sonya Kraski
Margaret Yetter

Public Present:

Page Carter

**Administrative Office of the Courts
(AOC) Staff Present:**

Jeanne Englert
Sharon Harvey
Penny Larsen
Dirk Marler
Dory Nicpon
Ramsey Radwan
Intisar Surur
Caroline Tawes
Andrea Valdez

Call to Order

Judge Jasprica called the meeting to order at 9:00 a.m. The members introduced themselves.

BJA Leadership Goals

The goal of the BJA communication plan is to increase and improve communications among the judiciary. The recommendations from the Policy and Planning Committee (PPC) were developed from previous meetings and the Judicial Summit held last June. Any edits or suggestions regarding the recommendations should be sent to Jeanne Englert. There will be a vote on the recommendations at the March BJA meeting.

Standing Committee Reports

Budget and Funding Committee (BFC): Ramsey Radwan reviewed the timeline of the 2020 supplemental budget process. The supplemental budget process is intended to make caseload changes and correct errors, and not for new programs or substantial funding requests. The process is similar to previous years.

Court Education Committee (CEC): The Judicial Education Leadership Institute was held November 28–29 and was well-attended with good feedback. The purpose of the Institute was to help educators design programs. Organizers will look at holding more Institutes in the future.

The Judicial College was held the last week of January and was attended by a record 70 new judges. The large number of participants might create budget issues.

The CEC is considering an orientation package for new committee members. This issue will be discussed at the next BJA meeting in March.

Legislative Committee (LC): Judge Ringus pointed out an error on page 15 of the meeting packet. In the second paragraph, “BJA Interpreter Task Force” should be “BJA Education Task Force.”

This has been an active Legislative session with a large number of bills introduced. BJA priorities include:

- Funding for court technology projects;
- Interpreter and education funding. Jeanne Englert and Penny Larson are doing a good job of organizing meetings with judges and legislators to discuss the Interpreter and Education requests;
- Family and Juvenile Court Improvement. The AOC and the Department of Children, Youth, and Families (DCYF) have been working together;
- Guardianship Services. HB 1329 has received a do pass recommendation and has been referred to the Rules Committee;
- Courthouse Security. Several judicial constituents have spoken to legislators about the importance of courthouse security;
- Domestic Violence Data. A request to split the definition of domestic violence in the RCW has been incorporated into HB 1517;
- Traffic Fine Consolidation and Relicensing Program. The House heard a proposed substitute version today. The proposed substitute contemplates that AOC will manage a contract with a private entity, and adds certain fees to offset the state’s cost of the program. There is support for the program provided that that AOC must be funded for its role in the bill;
- Additional Superior Court Judge positions. Clark County and the Ferry/Steves/Pend Oreille Judicial District need an additional Superior Court judge, based on those counties’ Judicial Needs Estimate (JNE). A substitute version of the bill removes the additional position for Clark County due to funding issues. Letters of support are needed from Clark County to add that additional position back into the bill.

There is a focus in the Legislature on behavioral health issues, in particular the opioid crisis and the Trueblood settlement. There are discussions on guardianship issues, including:

- establishing a pilot monitoring program;
- expanding the services of the Office of Public Guardianship, including limited estate administration and decision making support;
- The New Hope Act, which modifies the process for receiving a certificate of discharge and expands the circumstance for having a conviction vacated;

There is also a lot of interest in the Legislature in the Uniform Guardian Act. A substitute version on the Senate side has been edited to address concerns, although all concerns might not have been addressed.

Policy and Planning Committee (PPC): The PPC met in November. The next meeting will be in March where they will discuss criteria for reviewing issues that do not rise to the level of a task force.

Task Force Updates

Court Security Task Force: Judge Sean O'Donnell and Judge Robertson have agreed to co-chair the Court Security Task Force. Good progress has been made in recruiting members. April 24 is the kickoff meeting where they will discuss their charter activities and a four-stage work plan.

Court System Education and Interpreter Funding Task Forces: The Task Force chairs have met with over 40 legislators with a focus on members of the two budget committees and the two justice committees.

Chief Justice Fairhurst shared the Task Forces' funding priorities in her State of the Judiciary address.

Letters of support for both Task Forces have been circulated. It will be helpful for Legislators to hear from stakeholders outside the justice community. Face to face meetings with Legislators will continue through the end of the month when staff will evaluate the next wave of communication.

BJA Ad Hoc Committees

Committee Composition: Jeanne Englert thanked Judge Gonzales, Judge Logan, and Judge Meyer for their work on this committee to evaluate how current standing committee compositions are working and make recommendations for changes. The Committee Composition Recommendations will be reviewed today and voted on at the March BJA meeting. Jeanne Englert reviewed the five Ad Hoc Committee recommendations:

- 1) All committees review their charters and recommend changes for BJA approval as needed.
- 2) Standing committees should continue to have BJA member chairs.

- 3) BJA members, especially in president-elect positions, may request that a designee assume their position on the standing committees for their full term if approved by the standing committee chair.
- 4) BJA should consider having one "open enrollment" period in June 2019 whereby members can switch committees to ensure committee membership is aligned with a member's skills and interests.
- 5) BJA and committees should explore committee diversity and recruitment as it pertains to their needs and membership.

Any changes or comments should be sent to Jeanne Englert. The individual committees will review the recommendations before the March vote.

Review of BJA Rules and Bylaws: Jeanne Englert thanked Chief Justice Fairhurst, Judge Gibson, and Judge Johnson for their work on this committee. This item will be moved to the March or May BJA meeting to allow more time for review.

November 16, 2018 Meeting Minutes

It was moved by Judge Ringus and seconded by Judge Johnson to approve the November 16, 2018 BJA meeting minutes. The motion carried.

Public Trust and Confidence Committee Nomination

Cecily Hazelrigg-Hernandez has been nominated for appointment to the Public Trust and Confidence Committee.

It was moved by Justice Wiggins and seconded by Judge Mann to approve the appointment of Cecily Hazelrigg-Hernandez to a two-year appointment to the Public Trust and Confidence Committee. The motion carried.

Information Sharing

The June 21 meeting has been moved to June 14.

Chief Justice Fairhurst and Judge Jasprica are considering chairs for the PPC and the CEC beginning July 1. Judge Gonzales has been nominated to chair the CEC and Judge Scott has been nominated to chair the PPC. Chief Justice Fairhurst has asked Judge Gonzales to be the member chair of the BJA beginning in July 2019 and he has accepted. There will be a vote on these nominations at the March meeting.

Justice Wiggins asked the members to keep Chief Justice Fairhurst in their thoughts and prayers.

Margaret Yetter announced the passing of Lynne Campeau, Issaquah Municipal Court Administrator, on January 28, and acknowledged her contributions to the court community.

Judge Jasprica pointed out Tab 7, information on the BJA Business Account, to the members.

There being no further business, the meeting was adjourned at 9:55 a.m.

Recap of Motions from the February 15, 2019 Meeting

Motion Summary	Status
Approve the November 16, 2018 BJA meeting minutes. The motion carried.	Passed
Approve the appointment of Cecily Hazelrigg-Hernandez to a two-year appointment to the Public Trust and Confidence Committee. The motion carried	Passed

Action Items from the February 15, 2019 Meeting

Action Item	Status
The recommendations from the Policy and Planning Committee (PPC) were developed from previous meetings and the Judicial Summit held last June. Any edits or suggestions regarding the recommendations should be sent to Jeanne Englert. There will be a vote on the recommendations at the March BJA meeting.	
The Committee Composition Recommendations will be voted on at the March BJA meeting. Any changes or comments should be sent to Jeanne Englert. The individual committees will review the recommendations before the March vote.	
Judge Gonzales has been nominated to chair the CEC and Judge Scott has been nominated to chair the PPC. Chief Justice Fairhurst has asked Judge Gonzales to be the member chair of the BJA beginning in July 2019 and he has accepted. There will be a vote on these nominations at the March meeting.	
<u>November 16, 2018 BJA Meeting Minutes</u> <ul style="list-style-type: none"> • Post the minutes online. • Send minutes to the Supreme Court for inclusion in the En Banc meeting materials. 	Done Done